



## U.S. Environmental Protection Agency

### Protect the Environment: Work at EPA

[EPA Home](#) > [Human Resources](#) > EZHire@EPA

#### Home

[Browse the  
Vacancy Listing](#)

[Apply / Login / Register](#)

#### Getting Started

[General Information](#)  
[How to Apply](#)  
[Resumé Tips](#)  
[Frequent Questions](#)  
[Password Help](#)

#### Veterans' Information

[People with Disabilities](#)

[Privacy Act Statement](#)

#### Security

#### Vacancy Information

##### Hiring Organization:

Environmental Protection Agency

##### Announcement Number:

Reg 6-MP-2003-0467

##### Position:

Supervisory Environmental Protection Specialist,GS-028-15

##### Series/Grade:

GS-0028-15/15

##### Salary Range:

\$95,442.00 TO \$124,075.00

##### Promotion Potential:

GS-15

##### Duty Location:

1 vacancy in Dallas-Fort Worth Metro Area [Includes Arlington], TX

##### Opening Date:

06/06/2003

##### Closing Date:

08/08/2003

ORGANIZATION LOCATION: EPA, Region 6, Office of the Regional Administrator, Office of the Deputy Regional Administrator, Office of Environmental Justice and Tribal Affairs, Dallas, TX

AREA OF CONSIDERATION: Applications will be accepted from EPA employees nationwide, all candidates with civil service status, and CTAP/ICTAP eligibles. Applicants who are eligible for special hiring authorities such as 30% disabled veterans and persons with disabilities may also apply. Appropriate documentation to support claims is required.

#### CONDITIONS OF EMPLOYMENT

Background investigation: Appointment is subject to applicant's successful completion of a background security investigation.

If selected, you may be subject to a 1-year probationary/trial period. Additionally, the candidate may be required to serve a 1-year supervisory probationary period. These probationary periods may run concurrently.

This position is not included in a bargaining unit.

RELOCATION EXPENSES ARE NOT AUTHORIZED. Travel, transportation, and relocation expenses will not be paid by the Agency. Any travel, transportation, and relocation expenses associated with reporting for duty into this position will be the responsibility of the selectee.

DUTIES: Leads and directs the Office of Environmental Justice and Tribal Affairs, directing the work of two teams through two team leaders. Advises top level management on all aspects of Environmental Justice and Tribal relations and affairs and the public ramifications of Agency proposals and actions. Makes decisions, establishes agreements, and commits the program to courses of action to ensure that objectives are met. Represents the Regional Office, liaisons with top management and impacted communities to ensure consistency in resolution of issues. Directs, coordinates and supervises the work of subordinate employees. Assigns and reviews work, evaluates performance of subordinates, approves leave, and interviews candidates for positions in office. Counsels, coaches, mentors, and advises subordinate staff.

#### QUALIFICATION REQUIREMENTS

All applicants must have one year experience in or directly related to the line of work of this position that has equipped them with the knowledges, skills and abilities to successfully perform the duties of the position. This experience must be comparable in difficulty and responsibility to the GS-14 grade level in the federal service.

#### BASIS OF RATING

Applicants will be rated on the extent and quality of experience, education, and training relevant to the duties of the position. Eligible applicants will receive

a numerical rating based on their responses to the application questions for this position submitted on-line via EZhire@EPA. These responses must be substantiated by your on-line resume. Applicants who do not respond to the application questions may be rated ineligible.

WARNING! Your answers will be verified against information provided in your on-line resume. Be sure that your resume clearly supports your responses to all the questions by addressing experience and education relevant to this position. If you exaggerate or falsify your experience and/or education, you may be removed from employment consideration.

#### HOW TO APPLY

Resume and application questions for this vacancy MUST be received on-line via the EZhire@EPA web site BEFORE midnight Eastern Time on the closing date of this announcement. The EZhire@EPA system can be accessed at <http://www.epa.gov/ezhire>. Most public libraries, local employment offices, vocational rehabilitation services, and/or the Office of Personnel Management offices can provide access and assistance to the Internet for online submission. If you do not have access to the Internet and applying online poses a hardship, you MUST contact the Servicing Personnel Office listed on this announcement PRIOR TO THE CLOSING DATE OF THE ANNOUNCEMENT to speak with a human resources representative who can provide assistance for online submission. The name, phone number, and email address of the person to contact are listed on this announcement. Paper applications cannot be accepted. Following these instructions will afford you the best opportunity to be considered for this position. If you fail to submit a COMPLETE online resume, you WILL NOT be considered for this position. Unless otherwise stated in this announcement, all required supplemental application materials must be received by the closing date of the announcement (including Saturdays, Sundays, or government holidays). This proof must be sent to either the contact address or fax number identified below and must include the announcement number for which applying.

Candidates with civil service status applying for this position who are not current EPA Region 6 employees must submit a copy of their most recent SF-50, Notification of Personnel Action.

#### CTAP/ICTAP ELIGIBILITY

Individuals who have special priority selection rights under the Agency Career Transition Assistance Program (CTAP) or the Interagency Career Transition Assistance Program (ICTAP) must be well qualified for the position to receive consideration for special priority selection. CTAP and ICTAP eligibles will be considered well qualified if they earn a minimum score of 70 (prior to the assignment of Veteran's Preference points).

Federal employees seeking CTAP/ICTAP eligibility must submit proof that they meet the requirements of 5CFR330.605(a) for CTAP and 5CFR330.704 for ICTAP. This includes a copy of the agency notice, a copy of their most recent Performance Rating, and a copy of their most recent SF50 noting current position, grade level and duty station. Please annotate your application to reflect that you are applying as a CTAP or ICTAP eligible. For more information on CTAP/ICTAP eligibility requirements, please visit <http://www.opm.gov/ctap/index.htm>.

#### VETERANS INFORMATION

Applicants who are preference eligibles or who have been separated from the Armed Forces under honorable conditions after 3 years or more of continuous active service may apply. If you are claiming 5-point veterans' preference, you must submit a copy of your DD-214 or other proof of eligibility. If you are claiming 10-point veterans' preference, you must submit a copy of your DD-214, a Standard Form 15 and the required proof of entitlement. Additional information on veterans' preference is available in the Vet's Guide that can be found at [www.opm.gov/veterans/html/vetguide.htm](http://www.opm.gov/veterans/html/vetguide.htm).

#### EEO/DIVERSITY POLICIES

EPA is an equal opportunity employer. Selection for this position will be based solely on merit without regard to race, color, religion, age, gender, national origin, political affiliation, disability, sexual orientation, marital or family status, or other differences.

EPA provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the Agency. Determinations for requests for reasonable accommodation will be on a case-by-case basis.

EPA HAS A DRUG TESTING AND NO SMOKING POLICY

MAILING ADDRESS

U. S. EPA

Human Resources Office (6MD-AP)

1445 Ross Avenue

Dallas, TX 75202

Attn: Judy McWhorter

Agency Contact Telephone Number: 214-665-7415

FAX Number: 214-665-6538

**For More Information:**

Contact Judy McWhorter, 214-665-7415 or

[mcwhorter.judy@epa.gov](mailto:mcwhorter.judy@epa.gov)

Apply to this Vacancy

View Vacancy Questions

Email to a Friend



Questions, Comments or Feedback can be directed to [Feedback.hr@epa.gov](mailto:Feedback.hr@epa.gov)

Copyright (C) 1998-2002 QuickHire(R) Patent Pending